

FREMONT BOARD OF SELECTMEN**10 JULY 2008****APPROVED 07/17/2008**

At 6:10 pm the Board meeting was called to order. Present were Selectmen Gene Cordes, Brett Hunter and Donald Gates Jr; and Town Administrator Heidi Carlson.

Aaron Epstein did not appear for his 6:00 pm appointment. The Board will see if he is available at the fire house when they go to the Police Station.

At 6:15 pm the Selectmen left the Town Hall and traveled together to the Fremont Safety Complex to attend a short portion of the Fremont PD monthly meeting.

Selectmen met with Chief Janvrin, Lieutenant Reese Bassett, Sergeant Jason Larochelle; and Patrol Officers Dan Whitman, Joe Gordon, Bob Allore, Adam Raymond, Jason Grant, Wayne Ingersoll, Sirena Lemieux, Chris St Onge, Renee King; and AA Mary Wheaton-Pinder; and Rockingham County Attorney Prosecutor Stephanie Miele. The Police employees were all present for a training session this evening, and Board members went down to introduce themselves; and employees did the same.

Reese Bassett read aloud a commendation letter for Adam Raymond and Jason Larochelle regarding their actions on the morning of June 30, 2008.

There was discussion about gas mileage and conservation of fuel efforts.

Selectmen left the Police Department training session at 6:40 pm and met with the Acting Fire Chief Richard Butler. They spent time with Butler reviewing the Department's employment application forms

Selectmen walked around the bays at the fire house as they left the building. They drove back to the Town Hall following their meeting with Butler.

At 7:30 pm Board members reopened the meeting at the Town Hall.

OLD BUSINESS

1. Board members reviewed the minutes for 01 July 2008. With no changes, motion was made by Gates and seconded by Hunter to approve them as written. The vote was unanimously approved 3-0.

2. Selectmen reviewed a template information letter to be sent out in response to additional questions the office is receiving about totter collections. The Board made some updates to the letter and it will be prepared to follow-up questions. Virtually all toters have now been distributed.

The second WM flyer was delivered over the holiday weekend to Fremont residents. This flyer had been included in the July newsletter, so was an additional reminder of the conversion from Wednesday to Friday and of guidelines for using the totter.

There was discussion about businesses and grandfathered two family dwelling units with regard to toters, as well as what could potentially be exceptions to the one totter rule, such as a medical issue. The Town does not want to be making arbitrary decisions on exceptions, so a procedure will be set up for things such as medical need.

Selectmen said that they had heard many good comments on the totter program and how well it was working, and that it was easy to do.

FREMONT BOARD OF SELECTMEN**10 JULY 2008**

The Board did ask to have someone come in from Waste Management to see how it is going from their perspective and get things on a list that need to be sorted out. Carlson will try and arrange this meeting. She also outlined some concerns with regard to businesses.

3. Dzioba Construction has been contacted to come out and look at the highway shed repairs and an insurance claim has been filed and an adjuster was out on Wednesday. We are currently waiting on the estimate from Dzioba. Guerwood Holmes had also submitted a list of items for consideration on how to repair it.

4. With regard to the status of basement renovations plan, the Board would like to move ahead with consideration of it as a budget item for 2009. This will at least get the idea out there for people to begin considering the project and the needs it would handle.

The Board would like to have Thom Roy continue to work to get a plan together so that budgetary estimates can be obtained, such as from some local contractors (without a full bid specification, but using the work done to date.) Selectmen wanted it clearly identified that if the project was funded, it would have to go out for competitive bid at such time as any money was voted.

5. North Road follow-up - a meeting is scheduled for Wednesday July 16, 2008 at 6:00 pm at the Town Hall, main floor meeting room to discuss the preliminary survey work from RSL. Bill Rollins will be there to outline the work plan. A list has been received from Guerwood Holmes for all of the scenic road repair and maintenance work. That list was reviewed by the Board.

The Planning Board meetings in August are on the 6th and 20th and Carlson will need to see what Meredith Bolduc can schedule for that hearing.

NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$21,345.01 and accounts payable manifest \$80,003.17 dated for July 11, 2008. Gates moved to approve the payroll warrant in the amount of \$21,234.01. Hunter seconded and the vote was unanimously approved. Gates then moved to approve the accounts payable warrant in the amount of \$80,003.17. Hunter seconded and the vote was unanimously approved.

There was discussion about the Town's current policy on payment of overtime, which is in accord with the state law. Only time worked over 40 hours per week is eligible for overtime.

2. Selectmen reviewed the 2008 Dog Warrant as presented by Town Clerk. Upon the Clerk's recommendation Hunter moved to sign the warrant presented by the Clerk. Gates seconded and the vote was unanimously approved 3-0.

3. Selectmen reviewed and signed outgoing correspondence as follows:

- a. A memo to the Fremont Planning Board regarding updates to Subdivision regulations for cable preparation layout in the development stage.
- b. A letter to Albert Witham regarding his street light request.

4. Selectmen reviewed the folder of incoming correspondence.

5. Selectmen discussed a Cemetery part-time/seasonal laborer position, which will be posted this evening. The Board suggested the Trustees meet with interested candidates and then bring a recommendation back to the Selectmen after the posting period. The posting had been sent out to the Trustees for final review as well.

6. The Board also reviewed the Leavitt Road work Phase II RFP. This will be posted as soon as it is completed.

7. Selectmen reviewed emails from the NH Local Government Center regarding the Town's Participation Agreement for LGC in the 9% multi-year rate guarantee program. They Board reviewed the lengthy participation agreement and signed where indicated to take advantage of the rate caps over the next three years. Motion was made by Gates and seconded by Hunter to participate in the multi-year participation for HealthTrust for the provision of health and other benefits as may be selected for the Town's employees and PLT, for the provision of protection against its property and liability risks. The vote was unanimously approved and all Board members signed where indicated in the Agreement.

Motion was made by Hunter and seconded by Gates to adopt the following resolution:

PLT2011 RESOLUTION for PARTICIPATION in the MULTI YEAR RATE GUARANTEE PROGRAM of the LOCAL GOVERNMENT CENTER PROPERTY-LIABILITY TRUST, LLC

RESOLVED: To hereby accept the offer of the Local Government Center Property-Liability Trust, LLC ("PLT") to enter into its Multi Year Rate Guarantee Program ("PLT2011") as of the date of the adoption of this resolution and to hereby enter and agree to maintain the membership and participation of the **Town of Fremont** in PLT through June 30, 2011 for property, crime (including statutory bonds), casualty, medical reimbursement and related risk protection of PLT. The protection provided by PLT in each of the fiscal years stated shall be as then set forth in the Member Agreement, or similar protection documentation of PLT in effect from time to time for PLT members. In return for such agreement for maintenance of membership, PLT shall provide to the Member:

(i) With respect to the fiscal year beginning July 1 and ending June 30 ("FY") in each of the years 2009, 2010 and 2011, a guaranteed maximum annual increase in the standard rates of PLT for the Member of nine percent (9%) of the standard rates established by PLT for the Member for the prior FY, except for underwriting exposures added by the Member.

This Resolution is subject to appropriations with respect to the years FY 2009, FY 2010 and FY 2011 to allow the contributions to be made to PLT for property, crime (including statutory bonds), casualty, medical reimbursement and related risk protection provided by PLT.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the **Town of Fremont** adopted on 10 July 2008.

Selectmen each signed the resolution. It will be returned to the Trust for final execution.

8. Selectmen reviewed information on short- and long-term disability insurance for part-time employees. As in past years, the NH LGC underwriters will allow the Town to adopt a policy for part-time employees who work at least 20 scheduled hours per week to opt on to the plan, funded by payroll deduction. If the Town offers this, than at least 75% of the eligible workers must enroll.

The Board said they were willing to consider it as a payroll deduction for people who work 20 or more scheduled hours per week, and asked Carlson to get out a letter to those employees. This will require confirming who is scheduled at least 20 hours per week (and cannot include seasonal workers); and figuring out the cost per person to provide that information to them for their consideration. If there is

FREMONT BOARD OF SELECTMEN**10 JULY 2008**

sufficient interest, the Board would then adopt a policy. At this time, part-time employees working 20 scheduled hours per week include Lynda Miller, Cathy Murdock, Kathy Arsenault, Reese Bassett, Jeanne Nygren, and possibly Dick Rand.

9. Carlson discussed with the Board a NIMS resolution and follow-up work for NIMCAST project. This includes the Town and School's eligibility for grants and federal funding. There are five disciplines who must complete a survey for NIMCAST including Fire, Highway, Police, Schools, and Emergency management. EM function includes all non-first responders (such as Selectmen and other town staff not medically or fire trained). Cindy Richard, NHOEM, met with Carlson on Monday to review some of this process and provide additional information. She is checking into additional items and will get back to Carlson in the interim time, prior to the Town finding its next Emergency Management Director.

10. Selectmen reviewed a memo from the Fremont Planning Board regarding release of the two year maintenance bond on Treaty Court. The Planning Board voted to release this contingent upon the final written report of the Road Agent. The Selectmen's authorization for release was contingent on the same information. Carlson advised she had sent an email to Guerwood Holmes earlier this week for that final recommendation in writing.

11. Selectmen reviewed an invoice from Peter Epstein. Motion was made by Hunter to approve the bill from Peter Epstein in the amount \$750.00 for legal services. Gates seconded and the vote was approved 3-0.

12. Cordes discussed information on energy exemptions which had been compiled this week. He said that he had a personal interest, as well as was going to get the information to the Energy Committee, regarding NH statutes on the energy exemptions. This information will also be forwarded to the other Selectmen and members of the Energy Committee.

NON-PUBLIC SESSION

At 9:15 pm motion was made by Gates to enter non-public session pursuant to NH RSA 91-A: 3 II (c) to discuss two personnel matters; and pursuant to NH RSA 91-A:3 II 9(d) to discuss the possible acquisition of property. Hunter seconded and the vote was unanimously approved.

At 9:35 pm motion was made by Gates and seconded by Hunter to return to public session. The vote was unanimously approved 3-0.

Motion was made by Gates and seconded by Hunter to give a step raise to Sirena Lemieux for her successful completion of the NH Full-Time Police Academy. The vote was unanimously approved. This will take her to Grade 14 Step 2.

The Board discussed another evaluation but did not act on the step raise without talking with Chief Janvrin.

The Board discussed a request from the Open Space Committee and will request to meet with them prior to the Committee moving ahead with a land acquisition offer.

NEW BUSINESS CONTINUED

13. Selectmen were given copies of a letter from Frank (Chuck) Bettencourt Jr regarding the non-conforming use status of the Exeter River Camping Area as well as an additional letter of file information from Thom Roy. This is in preparation for a meeting with Mr Bettencourt next week.

FREMONT BOARD OF SELECTMEN**10 JULY 2008**

14. Selectmen reviewed a Current Use penalty on parcel 06-004.002 prepared by the Assessors. This is currently owned by Jean Antille, but the prior has indicated it was their responsibility to pay, so that is where the bill will be sent. The Board processed and signed the bill to be forwarded to the Tax Collector.

NEXT WEEK

The next Board meeting will be held on Wednesday July 16, 2008 to review the work plan for North Road and the wall repairs adjacent to the Miller Property. The next regular Board meeting will be held on Thursday July 17, 2008 at 6:00 pm.

With no further business to come before the Board, motion was made by Hunter and seconded by Gates to adjourn the meeting at 10:10 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator